

Sylvia Promislow

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Education

B.A., Professional Writing, Michigan State University, expected May 2016

- Concentration in editing and publishing
- Coursework in web authoring, document design, technical writing, popular literature, graphic narrative, Japanese literature and culture, entomology, zoology

Professional Experience

The Offbeat, Copyediting & Style Team

- Maintained copyediting stylesheet for internal use
- Guided the process of copyediting and proofreading in groups
- Engaged in large scale discussions and group decisions

Skills

Languages:

- conversational Japanese

Technical:

- HTML and CSS
- MySQL and databases
- PHP and jQuery
- Mac OS X and Windows Operating Systems
- Adobe Photoshop CS6

Community Involvement

Volunteer, Michigan State University Department of Entomology, Summer of 2010